**University Funding Request**

To request funding outside of the budget cycle, please submit this completed form, along with supporting documentation to: Barbara Moses, Associate Vice Chancellor, Office of Budget and Resource Management [bamoses@nscu.edu](mailto:bamoses@nscu.edu)

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| **Title of Funding Request** |
| **Brief Summary of Funding Request**  *In 2-4 sentences, describe funding request, anticipated benefits and/or problems mitigated. Cite amount of funding request, timeframe and barriers to other funding sources.* |
| **Funding Amount** |
| **Is this a one-time or recurring funding request? If recurring, please specify timeframe** |
| **Funding Options**  *Identify funds to be contributed by the requesting and/or other entities. Address why these funding sources do not sufficiently cover the request?* |
| **State risk, should funding not fully nor timely occur** |
| **Provide additional comments in support of the request** |
| **Main Contact (Name, Email and Phone Number)** |
| **Department and OUC (6-digit)** |
| **Dean/AVC Approval (Name, initials and date)** |
| **Date Submitted** |